

LICENSEE FILE CD REQUEST

RE 775 (Rev. 4/15/2015) [Stats updated 3/26/2015]

Please read all instructions on page 3 before completing this form.

SHIP TO:		JOB # - FOR OFFICE USE ONLY
ATTN:		DATE SHIPPED
1ST LINE OF ADDRESS		SUBSCRIPTION EXPIRATION DATE
2ND LINE OF ADDRESS, IF ANY		
CITY	STATE	ZIP CODE
CONTACT PERSON		PHONE NUMBER
REQUESTOR CERTIFICATION I (REQUESTOR) HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE INFORMATION ON PAGE 3 AND I UNDERSTAND THAT THE FEES ARE NOT REFUNDABLE OR TRANSFERABLE.		SIGNATURE OF REQUESTOR DATE
TO PURCHASE FILE BY CREDIT CARD, COMPLETE THE FOLLOWING: METHOD OF PAYMENT <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> DSC		ACCOUNT NUMBER _____
		EXPIRATION DATE OF CARD _____
SIGNATURE OF CARDHOLDER		AMOUNT AUTHORIZED \$ _____
PRINTED NAME OF CARDHOLDER		DATE _____
		APPROVAL # - CalBRE USE ONLY _____
		PHONE NUMBER _____
		REFERENCE # - CalBRE USE ONLY _____

FILE INFORMATION

NOTE: NONE OF THE LICENSEE LIST FILES ARE IN A "LABEL-READY" FORMAT. IT WILL BE THE PURCHASER'S RESPONSIBILITY TO IMPORT AND PROCESS THE DATA USING A SOFTWARE PRODUCT OF THE PURCHASER'S CHOICE. BUREAU OF REAL ESTATE STAFF WILL NOT BE AVAILABLE TO OFFER ASSISTANCE IN HELPING THE PURCHASER IMPORT OR PROCESS THE FILES.

1. ALL STATE CD - CURRENT LICENSEES FILE..... SINGLE MONTH PURCHASE (\$50) OR 12-MONTH SUBSCRIPTION (\$550)*
2. ALL STATE CD - MORTGAGE LOAN ORIGINATOR ENDORSEMENT LICENSEES (APPROVED AND APPROVED-INACTIVE)
..... SINGLE MONTH PURCHASE (\$50) OR 12-MONTH SUBSCRIPTION (\$550)*
3. FILE OF SELECTED LICENSEES ON CD — COMPLETE 3A, AND 3B.
..... SINGLE MONTH PURCHASE (\$25) OR 12-MONTH SUBSCRIPTION (\$275)*
- 3A. LICENSE TYPE (check one or more)
- SALESPERSON CORPORATION
 BROKER OFFICER

3B. INDICATE THE TYPE OF SELECTED LICENSEE LIST BELOW (Only one type of list may be ordered per request form)

<input type="checkbox"/> NEW LICENSEES ONLY (Indicate beginning and end dates. Beginning date must be within the last four years.) BEGINNING DATE <input type="text"/> MM/DD/YYYY ENDING DATE <input type="text"/> MM/DD/YYYY AREA DESIGNATION FOR "NEW" LIST (choose one only) <input type="checkbox"/> SPECIFIC ZIP CODES <input type="checkbox"/> SPECIFIC COUNTIES <input type="checkbox"/> ALL MAILING ADDRESSES <input type="checkbox"/> ALL CALIFORNIA MAILING ADDRESSES <input type="checkbox"/> ADDRESSES OUTSIDE CALIFORNIA (IN USA) <input type="checkbox"/> ADDRESSES OUTSIDE USA	<input type="checkbox"/> EXISTING LICENSEES (Includes new licensees) AREA DESIGNATION FOR "NEW" LIST (choose one only) <input type="checkbox"/> SPECIFIC ZIP CODES** — 45 ZIPS OR ZIP RANGES LIMIT <input type="checkbox"/> SPECIFIC COUNTIES** — 25 COUNTY LIMIT <input type="checkbox"/> ADDRESSES OUTSIDE CALIFORNIA (IN USA) <input type="checkbox"/> ADDRESSES OUTSIDE USA **Enter specific zip codes or specific counties on page 2.
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*NOTE: ALL 12-MONTH SUBSCRIPTIONS ARE PROCESSED ON THE FIRST CalBRE WORKDAY OF THE MONTH.

	INFORMATION, INSTRUCTIONS AND COSTS	
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The California Bureau of Real Estate (CalBRE) offers non-confidential licensee information on CD-ROM. Each CD-ROM contains a copy of a licensee file. The All State MLO list file is only available in Excel format. The All State Current Licensees file and Selected Licensees List files are in the following four formats which can be imported into most spreadsheets and database programs:

- Tab delimited.
- Comma delimited.
- DBF (can be opened with several commonly used data base application software products such as Microsoft Access.
- Fixed length (549 characters per record).

Note: None of the files are in a “label-ready” format. It will be the purchaser’s responsibility to import and process the data using a software product of the purchaser’s choice. Bureau of Real Estate staff will not be available to offer assistance in helping the purchaser import or process the files. Some complimentary instructions are included on the CD and are available at www.calbre.ca.gov.

Some software applications have limitations as to the number of records that can be loaded. Check with your software manufacturer for any limitations it may have. Refer to the attached Approximate Number of Licensees.

Refer to the attached RE 776 for record layout.

1. All State CD—Current Licensees File

This file contains the names, mailing addresses, and other license information of current licensees. The file includes licensees who are known to have unreliable mailing addresses. In addition, there will be multiple records for brokers that hold more than one real estate license (individual broker/corporation officer license). The file also contains the employing broker’s name and ID number, if applicable, for salespersons, the corporation ID number for officers; and the designated officer’s ID number for corporations.

This file may be purchased monthly or as a 12-month subscription.

- The monthly purchase charge is \$50, payable in advance.
- The 12-month subscription is \$550 for a continuous 12-month period, payable in advance.

2. All State CD — Mortgage Loan Originator Endorsement licensees

This file contains the names, mailing addresses, and real estate license number taken Bureau of Real Estate records. The NMLS Unique Identifier, NMLS license type, and NMLS status is data obtained from the Nationwide Mortgage Licensing System. This file contains only those licensees whose Mortgage

Loan Originator endorsement license are in an “approved” or “approved-inactive” status as reflected on the Nationwide Mortgage Licensing System Consumer Access Web site.

3. File of Selected Licensees

This file is offered with a choice of either existing licensees or new licensees. Both files include the names, mailing addresses, and other license information of current licensees. The file also contains the employing broker’s ID, if applicable, for salespersons, the corporation ID for officers, and the designated officer’s ID for corporations.

Existing Licensees – This file contains the above in for information for current licensees, including new licensees.

New Licensees – This file contains the above information for original licensees issued during a specific period.

Within each file, the choice of licensees may be limited to selected license types and/or either selected counties or selected zip codes. Refer to the attached Approximate Number of Licensees per County document to estimate the volume of names you are ordering.

The cost for either of these files is \$25, payable in advance.

Sort Order of Files

If specific zip codes are requested, the file will be in zip code order (sorted to first five digits only) and then License ID# order within zip codes.

If specific county codes are requested, the file will be in county code order and then License ID# order within county codes.

All other files will be in ID# order.

General Information

- Only one type of file may be ordered per request form. Please use additional forms as necessary.
- Please type or print clearly.
- Fees may be charged (VISA, MasterCard, American Express, or Discover Card) or paid with a personal check or money order. Make check/money order payable to: Bureau of Real Estate.
- Please mail or fax the completed form and appropriate fee to:

Bureau of Real Estate
P.O. Box 137006
Sacramento, CA 95813-7006

Fax (916) 263-8911 - Attention: Fiscal Section

- All costs, including mailing charges, are included in the fee.
- Fees are not refundable or transferable. Requests received without the proper fee will be returned to the sender.

**APPROXIMATE NUMBER OF LICENSEES PER COUNTY
AVAILABLE FOR LIST SELECTION [AS OF: 3/26/2015]**

<i>County Name</i>	<i>County Code</i>	<i>Salesperson</i>	<i>Broker</i>	<i>Officer</i>	<i>Corporation</i>	<i>Total</i>
No County	00	0	1	0	0	1
ALAMEDA	01	8,950	3,926	722	733	14,331
ALPINE	02	5	3	0	0	8
AMADOR	03	162	107	12	11	292
BUTTE	04	737	444	53	49	1,283
CALAVERAS	05	333	169	21	23	546
COLUSA	06	50	22	6	5	83
CONTRA COSTA	07	8,440	3,841	655	654	13,590
DEL NORTE	08	54	39	2	3	98
EL DORADO	09	1,758	802	116	117	2,793
FRESNO	10	3,497	1,409	301	298	5,505
GLENN	11	42	32	3	3	80
HUMBOLDT	12	320	235	32	31	618
IMPERIAL	13	259	107	31	31	428
INYO	14	52	37	5	5	99
KERN	15	2,564	909	215	214	3,902
KINGS	16	272	80	17	17	386
LAKE	17	259	124	18	15	416
LASSEN	18	59	34	2	2	97
LOS ANGELES	19	72,937	27,988	6,500	6,559	113,984
MADERA	20	504	210	29	28	771
MARIN	21	2,425	1,461	197	197	4,280
MARIPOSA	22	64	39	5	4	112
MENDOCINO	23	323	181	21	21	546
MERCED	24	699	180	42	41	962
MODOC	25	17	13	0	0	30
MONO	26	134	65	24	25	248
MONTEREY	27	1,650	888	160	154	2,852
NAPA	28	726	445	58	59	1,288
NEVADA	29	856	435	52	55	1,398
ORANGE	30	35,051	15,997	3,656	3,659	58,363
PLACER	31	4,378	1,824	370	377	6,949
PLUMAS	32	105	53	9	9	176
RIVERSIDE	33	17,216	5,543	1,106	1,114	24,979
SACRAMENTO	34	8,634	3,343	698	696	13,371
SAN BENITO	35	261	96	26	26	409
SAN BERNARDINO	36	11,503	3,629	784	800	16,716
SAN DIEGO	37	25,910	11,661	2,777	2,806	43,154
SAN FRANCISCO	38	5,335	2,913	620	619	9,487
SAN JOAQUIN	39	3,116	1,006	197	197	4,516
SAN LUIS OBISPO	40	1,973	1,204	226	218	3,621
SAN MATEO	41	5,349	2,542	494	500	8,885
SANTA BARBARA	42	2,266	1,209	213	209	3,897
SANTA CLARA	43	13,277	5,601	1,108	1,123	21,109
SANTA CRUZ	44	1,649	753	110	106	2,618
SHASTA	45	784	413	65	63	1,325
SIERRA	46	11	6	0	0	17
SISKIYOU	47	99	92	13	12	216
SOLANO	48	2,088	766	127	125	3,106
SONOMA	49	3,206	1,407	201	200	5,014
STANISLAUS	50	2,333	691	146	144	3,314
SUTTER	51	370	159	37	37	603
TEHAMA	52	134	66	7	7	214
TRINITY	53	37	20	1	1	59
TULARE	54	1,244	461	70	75	1,850
TUOLUMNE	55	272	161	21	21	475
VENTURA	56	6,195	2,526	487	496	9,704
YOLO	57	717	357	69	68	1,211
YUBA	58	179	45	8	8	240
Total in California	♦	261,840	108,770	22,945	23,070	416,625
Out Of State	98	4,121	3,103	349	379	7,952
Out Of Country	99	11	19	0	0	30
Total outside California	♦	4,132	3,122	349	379	7,982
Grand Total	♦	265,972	111,892	23,294	23,449	424,607

RECORD FORMAT (*Licensee data files*)

RE 776 (Rev. 6/15)

See pages 2 & 3 for further information.

RECORD LAYOUT FOR FIXED LENGTH FORMAT OF LICENSEE FILES EXCEPT MORTGAGE LOAN ORIGINATOR LICENSEES. SEE NEXT SECTION FOR MORTGAGE LOAN ORIGINATOR FILE RECORD LAYOUT.

<i>Field Name</i>	<i>Field Length*</i>	<i>Beginning Position</i>	<i>Description</i>
Multiple_License_Ind	1	1	N = First (and possibly only) record for this licensee. Y = At least one other record for this licensee has already been written in this file.
LastName_Primary	40	2	If the Lic_Type is "Corporation", then this field holds up to the first 40 characters of the Corporation name. For the other Lic_Types, it holds the licensee's last name.
FirstName_Secondary	40	42	If the Lic_Type is "Corporation", then this field holds the remaining characters for the Corporation name not in the LastName_Primary field. For the other Lic_Types, it holds the licensee's first name and if available middle name or middle initial.
Name_Suffix	5	82	Corporation does not have name_suffix_code
Lic_Number	8	87	Licensee's license number
Lic_Type	11	95	Denotes the type of license held. This can be "Salesperson", "Broker", "Officer" or "Corporation".
Lic_Status	12	106	Licensed (salesperson) in the employ of a broker; or (broker/corp.) business address on file; or (officer) affiliated with a corporation. Licensed NBA: (salesperson) with no broker affiliation; or (broker/corp.) no business address on file.
Lic_Effective_Date	8	118	YYYYMMDD
Lic_Expiration_Date	8	126	YYYYMMDD
Rel_Lic_Number	8	134	For salesperson = Employing broker's license number For officer = Affiliated corporation license number For corporations = Designated officer license number
Empl_LastName_Primary	40	142	For Salesperson, this field contains employer's last/primary name
Empl_FirstName_Secondary	40	182	For Salesperson, this field contains employer's first/secondary name
Empl_Name_Suffix	5	222	For Salesperson, this field contains employer's name suffix code if there is any
OfficerLastName	40	227	For corporation, this field contains designated officer's last name For officer, this field contains the primary name of the affiliated corporation.
OfficerFirstName	40	267	For corporation, this field contains designated officer's first name For officer, this field contains the secondary name of the affiliated corporation if there is any
OfficerSuffixName	5	307	For corporation, this field contains the designated officer's suffix code if there is any
Rel_Lic_Type	11	312	For salesperson = Employing broker's license type For officer = Affiliated corporation license type For corporation = Designated officer license type
Address_1	40	323	Mailing address line 1
Address_2	40	363	Mailing address line 2, if applicable
City	40	403	City name

State	2	443	Two letter state abbreviation
Zip_Code	10	445	Five- or nine-digit zip code with a hyphen (-)
Foreign_Nation	30	455	Foreign nation name
Foreign_Postal_Info	20	485	Foreign postal information
County_Code	2	505	Two-digit county code
County_name	40	507	County name
Restricted_Flag	1	547	Y = License is restricted
Misc_Indicator	1	548	C = 18 month Conditional License (no longer applicable)
Ethics_and_Agency_Ind	1	549	Y = Requires only Ethics, Agency, Trust Fund, & Fair Housing continuing education on next renewal

SORT ORDER

If specific *zip codes* are requested, the file will be in zip code order (sorted on first five digits only) and then ID# order within zip codes.

If specific *county codes* are requested, the file will be in county code order and then ID# order within county codes.

All other files will be in ID# order.

GENERAL INFORMATION

Lists of non-confidential licensee information including name, mailing address, and other license information may be purchased in electronic format on CD only. Complete details regarding data available, price, format, how to order, etc., is provided in the order form entitled **Licensee File CD Request** (RE 775) available on the CalBRE Web site at www.calbre.ca.gov.

Please note that licensee list files are *not* provided in a “label-ready” format. It will be the purchaser’s responsibility to import and process the data files using a software product of the purchaser’s choice. Bureau of Real Estate (CalBRE) staff will not be available to offer assistance in helping the purchaser import nor process the data files.

However, the CalBRE offers step-by-step guides for Microsoft Word, Excel and Access, which may be of help. These guides can be found on licensee lists CD’s or on the CalBRE website (www.calbre.ca.gov), under the Licensees tab.

RECORD LAYOUT FOR FIXED LENGTH FORMAT OF MORTGAGE LOAN ORIGINATOR LICENSEES

<i>Column Name</i>	<i>Data Type</i>	<i>Data Length</i>	<i>Source</i>	<i>Description of Columns</i>
Lastname_Primary_Name	String	40	CalBRE	For BRE_LICENSE_TYPE of “Corporation” this column contains the first 40 characters of the Corporation name. For all other BRE_LICENSE_TYPES this column contains the last name.
Firstname_Secondary_Name	String	40	CalBRE	For BRE_LICENSE_TYPE of “Corporation” this column contains the remainder of the Corporation name up to 40 characters. For all other BRE_LICENSE_TYPES this column contains the first name. Optional for BRE_LICENSE_TYPE of “Corporation”. Required for all other BRE_LICENSE_TYPES.
Name_Suffix	String	5	CalBRE	The name suffix for persons. Examples: Jr, Sr, III.
Address_Line_1	String	40	CalBRE	The first 40 characters of the licensee’s mailing address.
Address_Line_2	String	40	CalBRE	The remainder of the licensee’s mailing address up to 40 characters. Optional.
City_Name	String	40	CalBRE	City name.
USPS_State_Code	String	2	CalBRE	The United States Postal Service abbreviation for the US state.
Zip_Code	String	9	CalBRE	The United States Postal Service ZIP Code for the mailing address.
BRE_License_ID	String	8	CalBRE	The License ID number assigned by the CA Bureau of Real Estate (CalBRE) for the person or corporation.
BRE_License_Type	String	25	CalBRE	The type of license issued by the CA Bureau of Real Estate.

BRE_License_Status	String	25	CalBRE	The status of the license issued by the CalBRE. "Licensed" means the licensee is authorized to perform acts for which a real estate license is required in California. Licensed salespersons must be affiliated with an employing broker in order to perform acts for which a real estate license is required. Brokers/corporations must maintain a California main office address to perform acts for which a real estate license is required. Licensed NBA means the license is in a non-working status. The licensee may not perform acts for which a real estate license is required in California. Salesperson reference for NBA is equivalent to 'No Broker Affiliation' and the broker/corporation reference to NBA is equivalent to 'No Business (current main office) Address'.
BRE_Expiration_Date	Date		CalBRE	The date the CalBRE license will expire. NMLS Endorsements are valid only for the calendar year in which they are issued.
NMLS_ID	String	30	NMLS	The unique identifier assigned to a MLO by the Nationwide Mortgage Licensing System & Registry (NMLS).
NMLS_Endorsement_Type	String	50	NMLS	The type of endorsement license issued to the MLO by the California Bureau of Real Estate.
NMLS_Status	String	20	NMLS	The status of the NMLS Endorsement. "Approved" means the licensee has met all the SAFE Act requirements and is authorized to perform MLO activities. "Approved Inactive" means the licensee has met all the SAFE Act requirements, but is in a "non-working status" and does not have a sponsorship request approved in NMLS. Licensees whose MLO is in an approved-inactive status may not perform MLO activities.
NMLS_Entity_Type	String	20	NMLS	NMLS classifies persons or corporations into either entity type of either "INDIVIDUAL" or "COMPANY".
Sponsor_NMLS_ID	String	30	NMLS	The NMLS ID of the MLO's sponsor(s), when required and accepted, for the MLO. Optional.
Phone_Number	String	30	NMLS	The phone number provided by NMLS.
Sponsor_Name	String	81	NMLS	The NMLS name of the MLO's sponsor.
Contact_Name	String	102	NMLS	If a NMLS Entity Type of "COMPANY", then the contact is provided.

OTHER NOTES ABOUT MORTGAGE LOAN ORIGINATOR LICENSEE FILE

- This list includes only CalBRE Licensee's who have a CalBRE license status of 'Licensed' or 'Licensed NBA'.
- This list includes only CalBRE Licensee's whose NMLS endorsement status is either "Approved" or "Approved Inactive".
- The NMLS classifies CalBRE Brokers that are working as a Sole Proprietorships to have an INDIVIDUAL endorsement and a COMPANY endorsement. Both will be of NMLS Endorsement Type "Real Estate Broker License". In the file there will be two rows for these MLOs; one with an NMLS_ENTITY_TYPE of "COMPANY" and one with an NMLS_ENTITY_TYPE of "INDIVIDUAL". Each will have a separate NMLS ID number assigned.
- CalBRE allows for licensee's to hold multiple "Officer" licenses. In this file for "Officer" licensee's the rows reported are only for those Officers who have an "Accepted" sponsorship for the corporation they are currently working for.
- The mailing address for the BRE_LICENSE_TYPE of "Officer" is the Corporation for which they work mailing address.
- In the table above the source column denotes where the data is derived. CalBRE denotes the data was provided from Bureau of Real Estate's database. NMLS denotes the data is from the NMLS database. The CalBRE data is valid from the time data request was run. The NMLS data can be up to 72 hours old.
- This data is only for MLOs who are licensed by the California Bureau of Real Estate and have an MLO endorsement license on NMLS by the California Bureau of Real Estate.
- All columns are required unless "Optional" is mentioned in the description above.
- The file presented is in Microsoft Excel format. (XLS)

For the most recent NMLS data, please go to the NMLS consumer access web site at: <http://www.nmlsconsumeraccess.org> (Use the NMLS ID or Sponsor NMLS ID for the most current information.)